

2021 NATIONAL TERTIARY VOLLEYBALL CHAMPIONSHIP

EVENT MANUAL

**PIONEER STADIUM
CHRISTCHURCH
17-18 JULY, 2021**



**VOLLEYBALL NEW ZEALAND
POIREWA AOTEAROA**



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Welcome

Volleyball New Zealand, UTSNZ and Canterbury Volleyball welcome all participants and officials to the National Tertiary Volleyball Championship for 2021.

The information contained in this event manual is important and pertains to venue details, tournament rules, health and safety as well as information that will help you plan your trip.

The tournament will commence with a Manager's Meeting at 8:00am in the upstairs lounge which is on the second floor overlooking the courts. The briefing will include venue emergency procedures along with any last-minute event updates. We wish you all the best for the tournament!

1.0 Key Tournament Contacts

Name	Role	Email	Phone Number
Amanda Isada	Event Manager	om@volleyballnz.org.nz	021 0864 1804
Michael Cop	Tournament Director	michaelcop@hotmail.com	022 675 0378
Des Kerekere	Referee Delegate	dmbkerekere@gmail.com	022 193 3056
Tiwai Wilson	UTSNZ Event Manager	tiwai.wilson@utsnz.co.nz	027 623 0824

2.0 Venue

The tournament venue is the Pioneer Recreation Centre, 75 Lyttelton Street, Somerfield, Christchurch. Please note this is a multi-purpose public facility with our event being held in the indoor stadium.

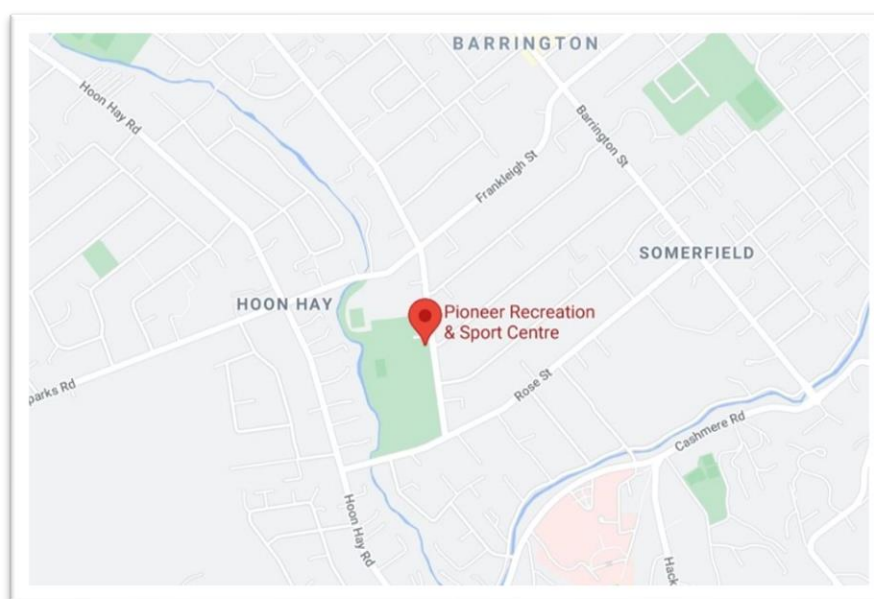


Figure 1: Tournament Venue

2.1 Parking and Access

There is ample free parking around the exterior of the building, accessed from Lyttelton St. The venue will be accessible to teams from 7:30am each day with those playing in the first timeslot given priority.

2.2 Venue Facilities

Changing rooms, showers, toilets and drink bottle filling facilities are all available at the Pioneer Recreation Centre. We encourage everyone to bring their own water bottles, minimise rubbish and to leave the courts clean and tidy at the end of each day.

Being a public venue all facilities are shared, so there is no assigned schedule for any of these and other users will be accessing them throughout the event. Please be courteous to all other facility users throughout the duration of our event.

There is an onsite café that will be open from 7:30am until approximately 5pm each day serving a selection of food and beverages.

3.0 Team Information

3.1 Draw

The draw is attached to this email and will also be posted on the Volleyball New Zealand website.

Eight teams have been seeded in 2 pools with each pool playing a single round robin on Saturday. The top 2 teams from each pool will then cross over for semi-finals and finals, while the bottom 2 teams from each pool will do the same. All teams will play 2 finals games on Sunday to determine 1st through to 8th place.

A minimum of one hour and forty-five minutes are allotted per match. If both teams and the duty team are early and present, they may opt to start.

3.2 Competing Institutions

Seven member universities will be represented at this year's National Tertiary Volleyball Championship – the University of Auckland, AUT, the University of Canterbury, Massey University, the University of Otago, Victoria University of Wellington, and the University of Waikato.

The University of Canterbury will be entering a second team in the men's competition while a Canterbury invitational team will be participating in the women's competition. Please note that while these teams can progress to the finals, they are not eligible for overall tertiary shield points or the event's perpetual shield.

3.3 UTSNZ Participation Agreement

A UTSNZ Participation Agreement signee form must be signed by all players before their team will be able to take the court. Completed forms can be handed in at the manager's meeting (details below) or emailed to Tiwai Wilson (tiwai.wilson@utsnz.co.nz) prior to the event. Thanks to those teams who have already submitted theirs.

3.4 Eligibility Requirements

All participants must meet and adhere to the UTSNZ Eligibility and Participation policies that [can be found here](#). All players will be required to have their student ID with them at all times and this may be checked on request by UTSNZ.

4.0 Tournament Programme

4.1 Manager's Meeting

There will be a manager's meeting at 8:00am in the Upstairs Lounge. The meeting will cover a range of important areas including tournament technicalities, awards, health and safety issues and any last-minute changes. It is compulsory for all competing institutions to have at least one representative present.

4.2 Schedule Overview

Saturday 17 July

Time	Action	Location
8.00am	Teams assemble at venue	Pioneer Recreation Centre
8.00am	Manager's meeting (attendance required by manager or coach)	Upstairs Lounge, Pioneer Stadium
8.45am	Coin toss, warm up and net time	Pioneer Recreation Centre
9.00am	First matches start	Pioneer Recreation Centre
6.15pm	Final matches of day 1 start	Pioneer Recreation Centre

Sunday 18 July

Time	Action	Location
8.45am	Coin toss, warm up and net time	Pioneer Recreation Centre
9.00am	First matches start	Pioneer Recreation Centre
1:00pm	Women's Final	Pioneer Recreation Centre
3:00pm	Men's Final	Pioneer Recreation Centre

After final	Medal Ceremony	Pioneer Recreation Centre
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5.0 Tournament Rules

5.1 Team Composition

- 5.1.1 A team may consist of up to 14 players
- 5.1.2 If a team has 13 or 14 players, 2 must be designated as Libero's each match.

5.2 Libero Players

- 5.2.1 0, 1 or 2 Libero's must be nominated and signed off on scoresheet prior to the match commencing.
- 5.2.2 If a team has 13 or 14 players, 2 must be nominated as Libero's on the scoresheet.
- 5.2.3 Only one Libero may be on court at any time.
- 5.2.4 Libero replacements are not counted as substitutions.
- 5.2.5 Libero replacements are unlimited but there must be a completed rally between replacements.
- 5.2.6 The regular replacement player may replace and be replaced by either Libero. The Acting Libero can only be replaced by the regular replacement player for that position or by the second Libero.
- 5.2.7 At the start of each set, the Libero cannot enter the court until the 2nd referee has checked the line-up and authorised a Libero replacement with a starting player.

5.3 Substitutions

- 5.3.1 Teams are allowed a maximum of 12 subs per set.
- 5.3.2 Once substituted, a player may only re-enter into the same position in the line-up.
- 5.3.3 A player may only enter the court 3 times.

5.4 Uniforms

- 5.4.1 Shirt numbers must be clearly visible and numbered 1-99 front and back (preferably numbered 1-20).
- 5.4.2 Team shirts and shorts must be matching in colour and design.
- 5.4.3 The captain must be clearly identified with a line under the number on the front of their shirt or an armband.
- 5.4.4 Libero must wear a distinctly contrasting coloured shirt for identification, numbered front and back.

5.5 Net Height

- 5.5.1 Men's: 2.43m
- 5.5.2 Women's: 2.24m

5.6 Match Ball

- 5.6.1 Only the official VNZ Mikasa match ball (V200W) will be used for matches.

5.6.2 One match ball per court will be provided.

5.7 Set Format

5.7.1 All matches will be best of 3 sets (all sets to 25, including 3rd set if played). Change ends on 3rd set when the first team reaches 13 points.

5.7.2 Only Gold medal matches will be best of 5 sets (4 sets to 25, 5th set to 15). Change ends on 5th set when the first team reaches 8 points.

5.8 Match Protocol

5.8.1 Teams must be present in the stadium at least 15 minutes prior to the scheduled time of their match.

5.8.2 Net time will begin immediately after the toss has been completed.

5.8.3 Both teams are entitled to 5 minutes net time each.

5.8.4 At the Organiser's discretion, matches may be moved to a court differing from that scheduled in the Draw.

5.9 Team Benches

5.9.1 Only players and team officials listed on the team sheet are allowed in the playing areas during the allocated match times.

5.10 Match Defaults

5.10.1 Any team which is not ready to take the court (6 players) at the scheduled start time of the match, or 15 minutes after the completion of the previous match (if behind schedule) will lose the first set by default (Tournament Director or Referee Delegate must be present).

5.10.2 If 10 minutes after the commencement of the match, the team has not yet arrived, the match is forfeited.

5.10.3 Extenuating circumstances will be considered by the Tournament Director to delay or reschedule a match if circumstances warrant.

5.11 Official Protest

5.11.1 Should any team wish to make an official protest, the Team Captain must immediately notify the 1st Referee.

5.11.2 The match will be frozen.

5.11.3 The Court Controller must then be notified, and the Tournament Director or Referee Delegate called.

5.11.4 A \$50.00 fee shall be paid to the Tournament Director or Referee Delegate (to be refunded if the protest is upheld).

5.11.5 If the protest cannot be resolved by the Referee Delegate/Tournament Director, the Disputes Committee will be formed to consider the Protest. The Disputes Committee may consist of any three of:

- Tournament Director
- Referee Delegate
- Event Manager
- Independent

5.11.6 The Disputes Committee decision is final.

5.12 Duty

5.12.1 Each team is required to provide an experienced and competent first and second referee, two lines people, and two scorers for duty.

5.12.2 Failure to properly complete duty will result in loss of bond and the team may be further sanctioned.

5.12.3 Teams must supply own whistles.

5.12.4 All duty teams must supply two (2) line judges for all duties.

5.12.5 Line judges must be standing and not being distracted.

5.13 Allocation of Competition Points

5.13.1 For 3 set matches, points shall be allocated as follows:

- Match won (2-0 or 2-1) = 2 points
- Match lost (0-2 or 1-2) = 1 point
- Match forfeited = 0 points (25-0; 25-0)

Only the losing team is credited with point ratio.

5.14 Pool Ranking

5.14.1 In the case of a tie between two or more teams with regards to number of victories at the end of pool play, rankings will be determined in the following order:

- Number of competition points: In case of two or more teams being equal on the number of matches won, they will be classified in descending order by the number of competition points won.
- Set quotient: If a tie still exists, teams will be classified in descending order by the quotient resulting from the division of the number of all sets won by the number of all sets lost.
- Points quotient: If a tie still exists, teams will be classified in descending order by the quotient resulting from the division of all points scored by the total of points lost during all sets.

5.14.2 If the tie continues as per the point quotient between two teams, the priority will be given to the team which won the last match between them.

5.14.3 When the tie in point quotient is between three or more teams, a new classification of these teams in the terms of the above three tie-breakers will be made taking into consideration only the matches in which they were opposed to each other.

6.0 Live Stream

A selection of both men's and women's matches, including the Grand Finals will be live streamed through the UTSNZ and Volleyball NZ Facebook pages.

At this point in time we are still awaiting confirmation of how many courts we will be able to live stream, but it is our intention to stream all matches on courts 1 and 2 on both days. We will confirm the exact live stream schedule as soon as possible.

7.0 Awards

7.1 Team Spirit Award

Spirit Medals are awarded to one team at each UTSNZ event as decided by the participants of that event. The Spirit Award voting criteria and process will be outlined during the manager's meeting. All team participants must be consulted when completing the voting process on Sunday.

These must be submitted before 2pm on Sunday so the awards can be calculated prior to prize giving.

7.2 Prizegiving

The presentation of the National Tertiary Volleyball Championship perpetual shields, tournament medals and Spirit Medals will be immediately after the completion of the finals on Sunday afternoon.

There will be medals for 1st, 2nd and 3rd placings, as well as the perpetual shield which will go to the winning team.

It is expected that all teams remain for these presentations.

A finals MVP will be selected from the final and will be decided by the finals team coaches, referee delegate and the tournament director.

8.0 Photography and Social Media

8.1 Photography

There will be photographers onsite both days capturing the event. If you see them, please encourage your team members and officials to get a photo together for the post event album that will be released on our Facebook page.

8.2 Social Media

Teams and participants are encouraged to share images from the tournament to their social media accounts and tag **@UTSNZ_** and **@volleyballnewzealand** so we can repost and share to a national audience.

There will be a pop-up photo booth using the UTSNZ media wall – we encourage teams and individuals to utilise this and take as many pictures as they like.

9.0 Health and Safety

9.1 Event Physio

There will be a physio onsite for both days of the event and will be providing a strapping service for those who require it. Further information about the where the physio will be set up and the services offered will be provided at the manager's meeting.

9.2 First Aid & Ice

Teams are encouraged to bring their own first aid kits and other materials that may be required throughout the tournament.

All tournament management staff are first aid trained, as well as the venue attendants. Ice will be provided in a chilly bin on the courts – see event staff if required.

In the case of an emergency requiring emergency services, please follow the steps in section [9.3](#).

9.3 Risk Assessment and Management Strategies

In the case of needing the assistance of an Ambulance, please dial 111 and follow the prompts.

- Venue evacuation procedures will be covered at the manager's meeting on Saturday morning.
- Any changes or identified risks to health and safety will be communicated at the manager's meeting.

9.4 COVID-Specific Risk Mitigation Measures

All participants and team managers should be aware of the following:

- Anyone who feels sick or unwell should stay at home.
- The venue's contact tracing QR Code will be presented at the entrance to the venue and participants are encouraged to scan in each time they enter.
- Everyone should practice good hygiene, as outlined by the [Ministry of Health here](#).
- Further information and advice can be found on the [Ministry of Health website](#).
- Physical distancing will be encouraged throughout the event.

9.5 Site Specific Risks

Any identified site-specific risks will be discussed at the manager's meeting.